

Laura Neel (absent)
Ross Gregg
Gene Knouse
Nicholas Kramer (absent)
Matt Harak

Regular School Board Meeting Minutes
Covington-Douglas School
University Center/Board Room
400 E Maine, Covington, OK 73730
September 3, 2024

- I. 6:00 pm
Vice-President Ross Gregg called the Regular Meeting of the Covington-Douglas Board of Education to order. The notation of the compliance with the open meeting law was made.
- II. Answering roll call were Ross Gregg, Gene Knouse, and Matt Harak. Also present was Darren Sharp, Superintendent. Laura Neel and Nicholas Kramer were absent.
- III. Superintendent Darren Sharp reported on Drop-out Prevention Plan, Remediation Rates, Dropout Rates, Financial update, Legislative update, Facility update, OSSBA Conference 2024, Restrictions on the presence of Registered sex offenders on campus, and Assessor evaluations.
- IV. Knouse made a motion, seconded by Harak, to approve the consent agenda as presented:
 - A. Approval of the August 6, 2024 Regular School Board Meeting Minutes
 - B. Approval of General Fund Encumbrances and Change orders #164-181 in the amount of \$16,557.00 and #70046 in the amount of \$24,390.73
 - C. Approval of the Building Fund Encumbrances and Change Orders #12-15 in the amount of \$12,200.00
 - D. Review of the Investment of School District Funds and Expenditures
 - E. Review of school calendars
 - F. Approval of Activity FundsMotion Passed 3-0, Gregg-yes, Knouse-yes, Harak-yes
- V. Business Items:
 - A. Harak made a motion, seconded by Knouse, to adopt the Covington-Douglas Schools Athletic Medical Emergency Plan, (Riley's Rule Plan).Motion Passed 3-0, Gregg-yes, Knouse-yes, Harak-yes

B. Knouse made a motion, seconded by Harak, to approve the creation of Activity Fund sub-account 0020 5th and 6th Cheer.

Motion Passed 3-0, Gregg-yes, Knouse-yes, Harak-yes

C. Harak made a motion, seconded by Knouse, to adopt the Sudden Emergency Response Plan-Chase Morris Site Plan.

Motion Passed 3-0, Gregg-yes, Knouse-yes, Harak-yes

D. Knouse made a motion, seconded by Harak, to approve updates to the Emergency Plan.

Motion Passed 3-0, Gregg-yes, Knouse-yes, Harak-yes

E. Knouse made a motion, seconded by Harak, to approve changes to the 2024-2025 School Calendar, along with addition of a key designation for Professional days.

Motion Passed 3-0, Gregg-yes, Knouse-yes, Harak-yes

F. Knouse made a motion, seconded by Harak, to declare the Savin 3180 DNP (Duplicator) as surplus.

Motion Passed 3-0, Gregg-yes, Knouse-yes, Harak-yes

G. Public input concerning Title I (including CDAP, ELL/Bilingual Ed, and Homeless Ed), Title II, Title IV, ARP-ESSER III and/or all other federal fund plans, budgets, and/or goals.

No Public Comments

H. Public comment concerning the possible selection of the ACT as the school's college and career readiness assessment.

No Public Comments

I. Harak made a motion, seconded by Knouse, to approve selection of the ACT as the school's college and career readiness assessment

Motion Passed 3-0, Gregg-yes, Knouse-yes, Harak-yes

J. Knouse made a motion, seconded by Harak, to adopt the Hope Schaffer Law Parental Permission Form.

Motion Passed 3-0, Gregg-yes, Knouse-yes, Harak-yes

K. Harak made a motion, seconded by Knouse, to approve the Library Media Policy as presented.

Motion Passed 3-0, Gregg-yes, Knouse-yes, Harak-yes

L. Knouse made a motion, seconded by Harak, to approve the elementary cookie dough and FCCLA fundraisers.

Motion Passed 3-0, Gregg-yes, Knouse-yes, Harak-yes

M. Harak made a motion, seconded by Knouse, to approve the school-wide Covid plan and the spending of federal Covid relief funds.

Motion Passed 3-0, Gregg-yes, Knouse-yes, Harak-yes

N. Knouse made a motion, seconded by Harak, to update Activity Fund, Allowable Uses of Funds, sub-account 0031 School Donations, to allow for the paying of Student Lunch accounts.

Motion Passed 3-0, Gregg-yes, Knouse-yes, Harak-yes

O. Knouse made a motion, seconded by Harak, to approve the updated Policy DEE-R Travel and Expenses, making updates retroactive to August 1, 2024.

Motion Passed 3-0, Gregg-yes, Knouse-yes, Harak-yes

P. Knouse made a motion, seconded by Harak, to adopt the Smart Snack Exemption Policy.

Motion Passed 3-0, Gregg-yes, Knouse-yes, Harak-yes

Q. 7:16 pm

Knouse made a motion, seconded by Harak, to convene into executive session pursuant to 25 O.S. Section 307 (B)(1) for the following specific purposes:

1. Contract of Nash Poulter
2. Employment of a paraprofessional to serve as a special education paraprofessional
3. Contract of Brandy Warriner and Meagan Moss
4. Extra Duty contract of Blair Poulter
5. Contract of Jessica Kuykendall

Motion Passed 3-0, Gregg-yes, Knouse-yes, Harak-yes

R. 7:32 pm

Vice-President Ross Gregg acknowledged returning to open session and gave a summary of the executive session. No votes were taken. Coming out of executive session were Gregg, Knouse, Harak, and Darren Sharp.

S. Knouse made a motion, seconded by Harak, to hire Nash Poulter to a temporary contract as an adjunct teacher for the 2024-25 school year.

Motion Passed 3-0, Gregg-yes, Knouse-yes, Harak-yes

T. Harak made a motion, seconded by Knouse, to hire Morgan Thayer to a temporary contract as a special education paraprofessional for the 2024-25 school year.

Motion Passed 3-0, Gregg-yes, Knouse-yes, Harak-yes

U. Knouse made a motion, seconded by Harak, to approve the fifty cent per hour SpEd high needs bonus for days when the high needs student is in attendance.

Motion Passed 3-0, Gregg-yes, Knouse-yes, Harak-yes

V. Knouse made a motion, seconded by Harak, to approve the extra duty contract of Blair Poulter and to add Band Assistant to the Extra Duty Table in the dollar amount of \$400.00.

Motion Passed 3-0, Gregg-yes, Knouse-yes, Harak-yes

W. Harak made a motion, seconded by Knouse, to hire Jessica Kuykendall to work gate at athletic events at an overtime rate of time and a half.

Motion Passed 3-0, Gregg-yes, Knouse-yes, Harak-yes

VI. No New Business

VII. 7:35 pm

Knouse made a motion, seconded by Harak, to adjourn the meeting.

Motion Passed 3-0, Gregg-yes, Knouse-yes, Harak-yes

President

Vice-President

Board Clerk

Board Minutes Clerk